



Regular Board Meeting Minutes May 19, 2020 7:00pm

Supervisor Jim Sipe
Supervisor Dan Peine
Supervisor Doug Wille
Treasurer Angela Neibur
Clerk Molly Weber

This meeting was called to order by Jim Sipe, supervisor at 7:00pm with the Pledge of Allegiance to the flag and using the consent agenda. **Doug Wille made a motion to approve the consent agenda except the claims and to approve the balance of the agenda. Dan Peine seconded it. Motion carried.**

PUBLIC COMMENT

None

ROAD REPORT

- Road tour was conducted. Jason Otte handed out road tour report. Dan Peine had pictures from Mike Wagner about a ditch on Lewiston. Dan and Jason will meet Mike out there some night. Ditch by Hank S. on North side of 250th will need a place to go with water so Otte's will figure out what they can do with it. Doug Wille and Jason will meet with Hank. Molly gave Jason the bridge inspection form that had 2 things to fix. Jason will return a copy to Clerk when completed.
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PLANNING COMMISSION SYNOPSIS

Bonnie and Mike Rapp 612-598-2409

- Building permit for a new house on PID#17-02000-03-010
- Bonnie is correct distance from the road
- Her builder is John Leifeld & he is currently working with Benny Svien

Doug Wille made a motion to approve the building permit for the Rapp's on PID#17-02000-03-010. Dan Peine seconded. Motion carried.

Nick Niebur 651-431-2492

- ? about a buildable on PID#17-02000-75-015

Nick Niebur does not own a full 40 acres of a ¼ ¼ section because of it being split 3 ways when it was sold. Right now there is a bare 80 acres without a house. 46 acres is owned by Mick Lundell and 34 is owned by Nick Niebur. Planning Commission minutes from May 2020 state Nick has a full ¼ ¼ but he does not. The Board discussed going with a Public Hearing for a Variance. **Jim Sipe made a motion to deny a buildable and encouraged Nick Niebur proceed with the Variance process. The Public Hearing would be in June before the regular Planning Commission meeting on June 8, 2020. A resolution will then be filed with the County against the property. Doug Wille seconded. Motion carried.**

OLD BUSINESS

- AG Permit HT001AG-2020 – Lindsey Kuzma 7855 230th St E, Hampton, approved-paid 4/28/20-Jim Sipe signed 4/27/20 - FYI
- ROW Permit U-2020-01 for Mid-State Consultants 7420 250th St E-Service Drop-paid 4/22/20-Jim Sipe signed 5/12/20 -FYI
- Special meeting with Troy Gilchrist regarding Clustering – had discussion with Planning Commission 090919 – previous discussion was about Agricultural Retail Sales–don't want a "Bachman's" to have huge retail sales in the township. Section 611, page 6 Seed dealers in the township-retail sale-30% should cover like a "Bachman's" in the proposed change. 3/29/20 Molly Weber emailed this to the Planning Commission to review one more time and let them know he can attend the meeting if need be to explain it. – Jim Sipe needs to talk to Jeremy Irrthum about this and have Planning Commission revisit it at June 8, 2020 meeting.
- FAQ Permit Process/Permit Process Addition to the Website (coversheet or explanation as separate document) – work in progress

NEW BUSINESS

- Mark Ceminsky – New Building Official Recommendation – Mark was present for Board to meet him. He stated Benny Svien would continue to work with him during the interim. Mark lives in Eureka Township. Mark said he was easy going and wants to do what is right for the building code. Mark presented his contract and fees. He stated he does Vermillion Township, Scotia Township, and City of Randolph. After Jim's question, Mark stated for a set fee he would assess if something was an AG building or not. At that point he would have an honest discussion with the land owner. Jim Sipe would like to increase the AG permit fee to \$150.00 and establish a partnership with the build official to assess onsite. Mark would charge about \$65.00. **Jim Sipe made a motion to hire Mark Ceminsky as new building official. He will replace Benny Svien upon his departure. This is contingent on a successful negotiation of his contract. Doug Wille seconded. Motion carried.** Mark stated he has \$2,000,000. In coverage for insurance.

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- Oath of Office to be signed for Angie Niebur – Treasurer – Oath was signed
- Oath of Office to be administered and signed by Mary Neibur – Deputy Treasurer – Oath was administered and will bring signed one next time.
- Replacement for Mike Tix (did not give official resignation yet) – Cody Tix recommended - FYI
- MN Association of Township Commercial Insurance bill to be paid this month \$1,446.00 - FYI
- Met Council Environmental Services (MCES) letter about biosolids - FYI
- Township Member Cards to be signed – this was signed and mailed 6/13/20
- Ag Preserve Paperwork to be approved and signed for Alan and Elizabeth Bester and Kay Ostertag. Neither want an expiration date. Hampton Farm Acres never contacted the clerk. – these were signed and mailed to the County

OTHER BUSINESS-Board Members Only

- Bank signature paperwork was signed by all members

Doug Wille made a motion to approve signing of checks 6023 to 6032 and a motion to approve the claims list. Dan Peine seconded. Motion carried. Jim Sipe, Angie Niebur and Molly Weber signed the checks.

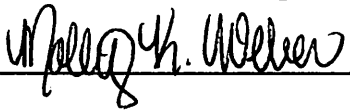
Township Letters of Information: The supervisors will go through this while the Chair, Treasurer and Clerk sign checks. They will let the clerk know if there is anything we need to address. Pera emails are to continue to be forwarded to the Supervisors and they can delete them if they so choose. Molly Weber should file these and drop them off of site after a year.

ADJOURNING OF MEETING

Dan Peine made a motion to adjourn the meeting at 8:35pm. Doug Wille seconded. Motion carried.

Date Signed: 7-21-20

Supervisor: 

Clerk: 

HAMPTON TOWNSHIP TREASURERS REPORT
MAY, 2020 (June 16, 2020 Meeting)

Beginning Balance:

\$159,664.02

RECEIPTS:

ICS Interest	\$15.10
Dakota Cty Tax Disbursement	\$144,764.78
May 28 Deposit (permit fees)	\$1,078.00
TOTAL RECEIPTS	<u>\$145,857.88</u>

DISBURSEMENTS:

#6023 L. Nicolai (Salary)	\$371.24
#6024 M. Weber (Salary)	\$1,439.18
#6025 J. Otte (Rent)	\$500.00
#6026 Kennedy & Graven (Legal)	\$331.50
#6027 CF Beacon	\$65.88
#6028 MATIT	\$1,446.00
#6029 Otte Excavating	\$6,664.00
#6030 M. Rauchwarter (website)	\$45.00
#6031 T. Louis Van DeSteege (Treasurer laptop)	\$1,473.00
#6032 B. Svien	\$65.00
EFT Century Link- Internet	\$92.20
TOTAL DISBURSEMENTS:	<u>\$12,525.50</u>

ENDING BALANCE:

\$292,996.40

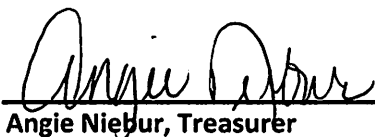
Checks not in (5) \$3901.16
ICS Statement Balance: \$296,897.56



Jim Sipe, Chair

6/16/20

6.16.2020



Angie Niebur, Treasurer

6.16.2020

6.16.2020